

UNCLASSIFIED//

MSGID/GENADMIN/SCOLOFINF CAMP LEJEUNE NC(UC)//

SUBJ/SOI-EAST ANNOUNCEMENT OF THE FY13 COURSE DATES FOR MARINE COMBAT INSTRUCTOR COURSE//

REF/A/DOC/MCO P1326.6D W/CH1/12SEP99//

REF/B/DOC/MCO P6110.3 W/CH1/8AUG08//

REF/C/DOC/MCO 6100.13 W/CH1/1AUG08//

REF/D/DOC/SECNAVINST M-5510.30B/6OCT06//

NARR/REF A IS THE SELECTING, SCREENING AND PREPARING ENLISTED MARINES FOR SPECIAL DUTY ASSIGNMENTS AND INDEPENDENT DUTIES (SHORT TITLE: SDAMAN). REF B IS THE MARINE CORPS BODY COMPOSITION AND MILITARY APPEARANCE PROGRAM. REF C IS THE MARINE CORPS PHYSICAL FITNESS. REF D IS THE DEPARTMENT OF NAVY (DON) PERSONNEL SECURITY PROGRAM (PSP) INSTRUCTION//

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GENTEXT/REMARKS/1. SCHOOL OF INFANTRY-EAST (SOI-E) ANNOUNCES THE FY13 CLASS DATES FOR COMBAT INSTRUCTOR SCHOOL-EAST.

1.A. MARINE COMBAT INSTRUCTOR COURSE (MCIC). COURSE IDENTIFICATION NUMBER (CID) IS M03U2A4. READ IN FIVE COLUMNS.

CLASS REPORT DATE CONVENE DATE GRADUATION DATE CAPACITY

1-13	30	SEPT 12	01	OCT 12	07	DEC 12	40
2-13	13	JAN 13	14	JAN 13	26	MAR 13	40
3-13	07	APR 13	08	APR 13	13	JUN 13	40
4-13	07	JUL 13	08	JUL 13	11	SEP 13	40

2. THE MARINE COMBAT INSTRUCTOR (MOS 0913) IS ABSOLUTELY VITAL TO THE PROCESS OF TRAINING DESIGNATED ENTRY-LEVEL MARINES IN THE INFANTRY MOS, AS WELL AS NON-INFANTRY MARINES IN BASIC INFANTRY SKILLS. THE PROGRAMS OF INSTRUCTION TAUGHT AT THE SCHOOLS OF INFANTRY WILL BE A GREAT CHALLENGE TO POTENTIAL INSTRUCTORS, AND WILL REQUIRE A GREAT DEAL OF PERSONAL COMMITMENT. ACCORDINGLY, MARINE COMBAT INSTRUCTORS MUST POSSESS A HIGH DEGREE OF MATURITY, LEADERSHIP, RESPONSIBILITY, AND PROFESSIONALISM. FURTHERMORE, POTENTIAL INSTRUCTORS MUST THOROUGHLY EMBRACE AND EXEMPLIFY OUR CORE VALUES. THE STANDARD TOUR OF DUTY IS 36 MONTHS. EXTENSIONS FOR THIS DUTY WILL BE HANDLED ON A CASE-BY-CASE BASIS THROUGH OFFICIAL CORRESPONDENCE BETWEEN SOI AND THE CMC (MMEA 85).

2.A. ATTACHED TO THIS MESSAGE IS THE CURRENT COMMAND SCREENING CHECKLIST FOR ASSIGNMENT AS A COMBAT INSTRUCTOR. FOR ADDITIONAL INFORMATION REGARDING COMBAT INSTRUCTOR DUTY, PLEASE VISIT THE COMBAT INSTRUCTOR SCHOOL OFFICIAL WEBPAGE WHICH CAN BE LOCATED ON THE SOI-E WEBPAGE AT THE FOLLOWING ADDRESS: <http://www.marines.mil/unit/tecom/soieast/Pages/default.aspx>

2.B. UPON COMPLETION OF THE COMMAND SCREENING CHECKLIST, THE COMMANDING OFFICER WILL ASSEMBLE A COMPLETE APPLICATION PACKAGE AND SEND IT TO THE CMC (MMEA-85). A COMPLETE APPLICATION CONSISTS OF THE ADMINISTRATIVE ACTION FORM WITH ENDORSEMENTS, A COPY OF THE COMMANDING OFFICER'S SCREENING CHECKLIST, A COPY OF THE FINANCIAL WORKSHEET, AND CERTIFIED COPIES OF THE MARINE'S PAGE 11(S), PAGE 12, AND PAGE 13 IF THE MARINE HAS HAD A COURT MARTIAL. SCANNED COPIES CAN BE SENT ELECTRONICALLY AFTER CONTACTING THE CMC (MMEA-85) FOR THE APPROPRIATE ELECTRONIC ADDRESS.

2.C. THIRTY (30) DAYS PRIOR TO THE MARINE DEPARTING THE COMMAND FOR THIS SPECIAL DUTY, THE COMMANDING OFFICER MUST RE-CERTIFY THAT THE MARINE IS STILL QUALIFIED. THE ORIGINAL CHECKLIST WITH THE COMMANDING OFFICER'S RECERTIFICATION WILL BE PLACED ON THE LEFT SIDE OF THE MARINE'S SERVICE RECORD BOOK ALONG WITH THE ORIGINAL FINANCIAL WORKSHEET. IN THE EVENT THAT THE MARINE IS FOUND NO LONGER QUALIFIED, THE COMMANDING OFFICER MUST SUBMIT VIA NAVAL MESSAGE CORRESPONDENCE AN EXPLANATION FOR SUCH FINDINGS TO THE CMC (MMEA-85). WAIVERS FOR ELIGIBILITY CRITERIA WILL BE ISSUED BY THE CMC (MMEA-85) ON A CASE-BY-CASE BASIS.

3. ALL STUDENTS WITH ORDERS TO ATTEND THIS COURSE MUST REPORT TO COMBAT INSTRUCTOR SCHOOL, SOI-E NO LATER THAN 2359 ON THE REPORT DATE. ALL STUDENTS ARE REQUIRED TO HAVE THEIR SERVICE RECORD BOOK, MEDICAL RECORD, DENTAL RECORD, OFFICIAL ORDERS, AND A COMPLETED COMMAND SCREENING CHECKLIST.

3.A. PLEASE NOTE THAT ALL MARINES WILL BE REQUIRED TO EXECUTE THE PHYSICAL FITNESS TEST (PFT) ON THE MORNING OF THE CONVENED DATE. MARINES MUST HAVE APPROVED MARINE CORPS PT ATTIRE WHEN CHECKING IN AS THEIR FIRST EVENT WILL BE THE PFT.

4. THE FOLLOWING POINTS OF CONTACT ARE PROVIDED FOR ADDITIONAL INFORMATION OR QUESTIONS REGARDING A MARINES ASSIGNMENT FOR DUTY AS A COMBAT INSTRUCTOR AT SOI-E.

4.A. Captain Holton, DIRECTOR, COMBAT INSTRUCTOR SCHOOL, SOI-E, (910) 449-2271 OR DSN 752-2271, EMAIL: EDWARD.HOLTON@USMC.MIL.

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