



UNITED STATES MARINE CORPS
FIELD MEDICAL TRAINING BATTALION
BOX 55243
CAMP PENDLETON, CALIFORNIA 92055-5243

IN REPLY REFER
BnO 1050.4A
S-3 /016
JAN 23 2012

BATTALION ORDER 1050.4A

From: Commanding Officer, Field Medical Training Battalion,
Camp Pendleton, CA
To: Distribution List B

Subj: STANDARD OPERATING PROCEDURES FOR STUDENT PERSONNEL
ASSIGNED TO FIELD MEDICAL TRAINING BATTALION

Ref: (a) BnO 1700.3D Substance Abuse Program
(b) NAVPERS 156651, U. S. Navy Uniform Regulations
(c) BnO 11000.1, Standard Operating Procedures for
Student Barracks
(d) MILPERSMAN 1050-030
(e) BnO 1050.3, Force Preservation Policy
(f) BnO 6110.1, Physical Readiness Program
(g) BO 5101.7E, Base Motorcycle Operation Policy

1. Situation. This Order contains a substantial number of changes and must be reviewed in its entirety.
2. Cancellation. BnO 1050.4
3. Mission. To set forth the Standard Operating Procedures (SOP) for Students assigned to Field Medical Training Battalion (FMTB), Camp Pendleton. This order is to clearly establish the rules, regulations, and standards of conduct applicable to all students, regardless of training status. Any violation of the provisions set forth in this order may, at the discretion of the Commanding Officer, subject the violator to punitive action as set forth in the Manual for Courts Martial and in accordance with the Uniform Code of Military Justice (UCMJ).
4. Execution.
 - a. Standards of Conduct. All students assigned to Field Medical Training Battalion (FMTB) will conduct themselves in a mature and professional manner. Their conduct and attitude will exemplify the highest standards and core values of the Navy and Marine Corps.

(1) Accountability. Daily formations will be conducted in order to maintain accountability. All students will be present for every formation, unless excused by FMTB staff chain of command.

(2) Consumption of Alcohol. Consumption or storage of alcoholic beverages by students is prohibited in all FMTB facilities. The legal drinking age in the state of California is 21 years of age. Marine Corps Base Camp Pendleton policy states that military personnel under the age of 21 are prohibited from consuming alcoholic beverages. This prohibition applies both on and off base. All establishments whose primary business is the sale of alcohol (i.e. bars) are off limits to students under the age of 21. Students are not allowed to consume alcohol while in a duty status. Consumption of alcohol eight (8) hours prior to assuming duty or beginning training is prohibited. Students must be fit for duty at all times.

(3) Controlled Substances (Drugs). The use, possession, sale or distribution prescribed medications, illegal drugs, steroids, synthetic drugs, or controlled substances are prohibited in the U.S. Military. Field Medical Training Battalions Substance Abuse Program, reference (a), will combine various types of urinalysis screening, to include command directed, random, unit sweeps and other service-directed testing.

(4) Use of Tobacco Products. Students will not use tobacco products during the training day, to include night study and duty. Tobacco products are defined as cigars, cigarettes, snuff, or chewing tobacco. Designated tobacco use areas for student use after normal working hours is behind building 210825 (FMTB Student Barracks). Use of tobacco products in training area TA6577 will only be authorized by the Range Safety Officer (RSO) and allowed at the discretion of the Platoon Advisors. Smoking will only be allowed in the designated smoking area while in the training area TA 6577. Violation of this order is punishable under the Uniform Code of Military Justice (UCMJ).

(5) Weapons. Personal weapons of any type are not authorized. A weapon is defined as anything that is expressly manufactured to enable one to cause bodily harm to another individual, this includes knives with a blade of over 3 inches. If a student reports aboard with a personal weapon, it must be registered with the S-4 department, where it will be locked and

stored until their departure from FMTB. All firearms will be registered with the base Provost Marshalls Office (PMO) and turned over to the armory. Students who turn in a personal weapon will receive a receipt for their weapon. While in the field for training, a knife with a blade less than three (3) inches is authorized.

(a) Weapons Safety: Weapons safety is paramount at Field Medical Training Battalion. Weapon Safety handling Rules will be enforced at all times.

(b) Horseplay with any weapon while assigned to Field Medical Training Battalion will not be tolerated.

(c) Violation of the weapon safety handling rules is punishable under the Uniform Code of Military Justice (UCMJ).

(6) Pornography. Pornographic material is prohibited in all FMTB facilities. All pornographic material found will be confiscated and destroyed.

b. Uniform Regulations. Students will adhere to Uniform Regulations as prescribed by FMTB to include the following:

(1) Uniforms will be kept clean and worn appropriately.

(2) Boots will be scrubbed or polished daily.

(3) Dog tags will be worn and military identification cards will be carried at all times.

(4) Navy grooming standards will be strictly enforced.

(a) Hair will be worn neatly and closely trimmed per reference (b). Hair will be cut on a weekly basis, typically on the day prior to the work week commencing.

(b) The face will be clean-shaven every morning after reveille to include non-duty and non-training days.

(5) A combination of Navy Working Uniforms and Marine Corps utility uniform Marine Pattern (MARPAT) will be authorized while in a training status.

c. Civilian Attire. While on liberty, all students will abide by the Civilian attire policy as set forth by Marine Corps

Base (MCB) Camp Pendleton. The following dress code will also apply:

- (1) All articles of clothing will be in good condition.
- (2) Clothing will fit appropriately and not expose underwear. Sagging pants will not be worn under any circumstance.
- (3) Clothing with rude or offensive slogans will not be worn.
- (4) Physical Training (PT) gear is not authorized to be worn as liberty attire (exceptions are when in the barracks area, while out exercising or when traveling to or from the gym).
- (5) Body piercings are prohibited per reference (b).
- (6) Students will not wear ear rings while on base.

d. Barracks. Students are reminded that their actions and standards of conduct in such close quarters impacts those around them. Inconsiderate, sloppy, and unsanitary behavior and conditions will not be tolerated. Students will refer to Standard Operating Procedures for Student Barracks, reference (c), for rules and regulations.

e. Leave.

(1) Annual Leave. Normally annual leave will not be granted to students while they are in a training status. Annual leave may be granted on a case-by-case basis by the Commanding Officer if sufficient justification exists.

(2) Emergency Leave. Students will be authorized emergency leave per MILPERSMAN, reference (d). The office of the American Red Cross must officially verify the facts regarding any circumstances requiring a student's immediate presence. The party requesting the student's presence through their local Red Cross Office normally initiates this verification. The Red Cross Office will contact FMTB, who will then relay the request and any pertinent information to the student. Once verification is received, the Commanding Officer will decide whether or not to grant the student's request.

(3) Missed Training. Missing more than two training days may result in being recycled into the next FMST convening class.

f. Liberty. The Commanding Officer has the authority to modify a student's liberty status at any time. The Operations Officer has the authority to place students on Phase II or Phase III liberty based on criteria as set forth by this order.

(1) Force Preservation Program. All Students will be assigned a Force Preservation Buddy, in writing per reference (e). The purpose is to ensure the safety, accountability, and policing of each other while on liberty.

(2) Liberty Buddy. A "Liberty Buddy" is defined as another student in the current class that agrees to check out/in on liberty together and remain together for the duration of the liberty period. If "Liberty Buddy" is not in the same phase of liberty, both will adhere to the lower phase liberty guidelines.

(3) Mexico. Liberty in Mexico is expressly prohibited for all student personnel at FMTB regardless of liberty status or rank.

(4) Brown Bagger Status. Students with a local off-base residence, upon approval by the Commanding Officer, may be given "Brown Bagger" status. This status is for those students who meet criteria for Phase III liberty. Students who are approved to reside off base during training are not required to have a Force Preservation Buddy "Liberty Buddy" but are still required to meet all requirements for muster.

(5) Phases of Liberty: All students will be placed into one of three phases of liberty.

(a) Phase I: Phase I liberty is limited to Camp Del Mar in the 21 Area of MCB Camp Pendleton. This liberty status is for students who demonstrated behavior that has a potential to place themselves or others at risk in accordance with reference (e). This phase of liberty will only be assigned by the Commanding Officer on a case by case basis. The guidelines for Phase I Liberty are:

1. Guidelines.

a. Utility uniform must be worn

b. All students need to sign out/in the liberty log book with the Officer of the Day (OOD) at the FMTB quarterdeck with a liberty buddy (exceptions are the 21 Area Fitness Center, Marine Corps Exchange, Single Marine Program Facility, FMTB-W BLDG 210730 and the Chow Hall).

c. The student may visit anywhere onboard Camp Del Mar (21 Area).

d. The student will not leave the 21 Area for any reason without an approved request chit from the Executive Officer. Examples of acceptable reasons to leave the 21 Area, with an approved request chit, are to attend religious services, medical appointments, or legal appointments.

e. Liberty will expire at 2030 Sunday through Thursday. Students will remain in the barracks, BLDG 210825, until the morning muster.

f. Liberty will expire at 2300 Fridays, Saturdays, and holidays. Students will remain in the barracks, BLDG 210825, until the 0600 morning muster.

g. Musters will be conducted at the expiration of liberty by the Officer of the Deck (OOD).

(b) Phase II: Phase II liberty is limited to Marine Corps Base Camp Pendleton. The purpose of Phase II liberty is for students to focus on successfully completing this course. All students who initially check into the command will be placed in Phase II liberty. The criteria and guidelines for Phase II liberty are:

1. Criteria. Students will automatically be placed in Phase II liberty status for any one of the following criteria:

a. Failure to pass an academic test and/or practical application.

b. Failure to pass Physical Fitness Assessment (PFA).

b. Failure to complete any hike.

2. Guidelines.

- a. Utility uniform must be worn.
- b. The student may visit anywhere onboard MCB Camp Pendleton.
- c. All students going outside of the 21 Area need to sign out/in the liberty log book with the Officer of the Day (OOD) at the FMTB quarterdeck with a liberty buddy.
- d. Liberty will expire at 2030 Sunday through Thursday. Students will remain in the barracks, BLDG 210825, until the morning muster.
- e. Liberty will expire at 2300 Fridays, Saturdays, and holidays. Students will remain in the barracks, BLDG 210825, until the 0600 morning muster.
- f. Musters will be conducted at the expiration of liberty by the Officer of the Deck (OOD).

(c) Phase III: This liberty status is for students with acceptable conduct and performance. Phase III liberty commences at the end of the training day and expires at the muster of the next training day. The criteria and guidelines for Phase III liberty are:

1. Criteria.

- a. Must not be on Academic Probation.
- b. Must pass Physical Fitness Assessment.
- c. Must pass all hikes.
- e. No disciplinary infractions.

2. Guidelines.

- a. Liberty will only commence once secured by S-3 staff.
- b. Students will adhere and report for all required musters.

c. Students E-3 and below leaving Marine Corps Base Camp Pendleton need to sign out/in the liberty log book with the Officer of the Day (OOD) at the FMTB quarterdeck with a liberty buddy.

d. Students E-4 and above, and those students approved by FMTB to reside out in town, leaving Marine Corps Base Camp Pendleton need to sign out/in the liberty log book with the Officer of the Day OOD at the FMTB quarterdeck. They are required to be aware of their Force Preservation Buddy and location and will be required to make phone contact with them by noon on non-training days. If they are unable to contact their buddy, they must immediately notify the OOD.

e. During regular liberty and/or weekend liberty, specific mileage restrictions are:

-50 mile radius when the following day is a training day.

-200 miles for 48 hour liberty.

-300 miles for 72 and 96 hour liberty.

f. Students must adhere to MCB Camp Pendleton Civilian Attire Policy while on liberty.

g. Students may be placed back into Phase I or II liberty based on a failure of academic, physical, military professionalism, or non-conformity to Phase III guidelines.

(5) Academic Probation. Academic probation is for those students that have failed to pass a written test and/or practical application. Those students will automatically be placed in Phase II liberty if in a Phase III liberty status. Guidance for those students placed in Academic Probation are as follows:

(a) One Time Failure: Students that have failed one test and/or practical application will be placed on Academic Probation until successfully passing the next test or practical application (retest does not apply). Students with one test failure will remain in Phase II liberty and will be required to attend mandatory night study until successfully passing their next written test or practical application.

(b) Two Time Failure: Students that have failed two written tests and/or two practical applications will be placed on Academic Probation until the successful completion Casualty Assessment. Students with two test failures will be required to attend mandatory night study and placed on Phase II liberty.

(c) Three Time Failure: Students that have failed three academic tests and/or practical application labs will result in the student being recycled into the next convening FMST class. Students that are academically recycled are required to participate in all portions of the curriculum and will be required to attend mandatory night study. Academically recycled students will remain on Academic Probation and will be placed in a Phase II liberty status until reassigned to the Students Awaiting Training (SAT) Platoon.

g. Special Liberty: Special liberty is defined as any liberty granted outside of normal liberty during a training day. Special liberty must be submitted two weeks prior to the requested date and will be considered on a case-by-case basis. Requests for special liberty will be forwarded to:

- (1) Operations Officer for a 24-hour liberty.
- (2) Executive Officer for up to 72-hours.
- (3) Commanding Officer for 96-hours.

h. Physical Training. The purpose of unit PT is to establish or strengthen unit camaraderie, esprit de corps, military professionalism, and preparation for their entry into the operating forces. It is the personal responsibility of each student to ensure that they remain constantly ready for the rigors of combat. Remedial PT will be held for those students failing to meet Navy standards for physical fitness per reference (f) and will be assigned to Phase II liberty.

i. Privately Owned Vehicles (POV). Student vehicles must pass a safety inspection conducted by FMTB staff and are required to be registered on base. Students will adhere to California driving laws and base regulations when operating a vehicle.

(1) Automobiles. Students must provide a valid state driver's license, proof of insurance and registration. Drivers 25 and under must show proof of completing the Driver's

Improvement Course. Students are authorized to maintain and drive POV's only while on liberty.

(2) Motorcycles. Per reference (g), students must meet all applicable safety and licensing requirements prior to being given permission to operate a motorcycle on MCB Camp Pendleton.

Only those personnel meeting the requirements of reference (g) and passing a motorcycle safety check at the beginning of class will be authorized to operate a motorcycle while at FMTB. Students not meeting the requirements of reference (g) WILL NOT operate a motorcycle at any time while attached to FMTB.

j. Cell Phone Use. Cellular phones are authorized only while on liberty. Cell phones are not authorized to be carried in uniform during the training day, to include night study and duty.

k. Personal Electronic Devices. Personal electronic devices such as video cameras, personal music players, digital cameras, and laptops and other electronic devices, are authorized only while on liberty.

l. Administrative Matters. Students requiring assistance regarding administrative matters, (i.e. pay problems, dependency applications, travel matters, promotions, lost ID cards, powers of attorney, etc.), should bring the matter to the attention of their Platoon Leader/Squad Advisor as soon as possible.

(1) Mailing Address. Students who wish to receive or send mail can use the following address:

RANK, NAME
PLT NUMBER
Field Medical Training Battalion
Box 555243
Camp Pendleton Ca 92055-5243

(2) Basic Allowance for Housing(BAH)/ Basic Allowance for Subsistence(BAS). Unmarried student personnel will not normally be permitted to receive BAH/BAS while in a student status. Individual cases may be reviewed by the command; however, the student will not make any housing arrangements without command approval.