



## UNITED STATES MARINE CORPS

MARINE CORPS DETACHMENT  
MOTOR TRANSPORT INSTRUCTION COMPANY  
686 MINNESOTA AVE  
FORT LEONARD WOOD, MISSOURI 65473-8963

### SEMI REFUELER OPERATORS COURSE COMMAND SCREENING CHECKLIST

**PURPOSE:** To ensure Marines selected to attend the Semi Refueler Operators Course are fully qualified.

**INFORMATION:** MOS schools are not screening institutions. In order to prevent Marines from being turned away upon arrival, it is necessary that parent commands ensure their Marines satisfy enrollment prerequisites set forth in MCO 1200.17\_, TM 11240-15/3\_ and this checklist. A failure to satisfy any of the prerequisites on the checklist disqualifies a Marine from attending the course.

**ACTION:** One copy of the completed checklist will be attached with orders prior to TAD assignment. The checklist will be destroyed upon completion of TAD.

NAME: _____		RANK: _____	
SSN: _____		UNIT: _____	
PREREQUISITES			REMARKS
1	Does the Marine have an MOS of 3531?	Yes/No	
2	Does the Marine have a valid OF-346 with MTRV or higher endorsement? ( <b>Shop Use Only</b> License is <b>NOT VALID</b> ).	Yes/No	
3	Does the Marine have Driver Improvement entered in MCTFS if age 25 and under?	Yes/No	
4	Does the Marine possess a valid state driver's license?	Yes/No	
5	Is the Marine on full duty?	Yes/No	
6	Does the Marine possess a valid Physical Examination for Motor Vehicle Operator's Medical Examiner's Certificate?	Yes/No	
7	Does the Marine have his/her SRB, Medical and Dental Records?	Yes/No	
8	Does the Marine possess a Government Charge	Yes/No	

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	Card or has he/she received Per Diem for meals and lodging?		
9	Does the Marine possess a current Hazardous Materials (Fuel) endorsement page on his/her OF-346?	Yes/No	
10	Does the Marine possess appropriate uniforms for the course?  A. Service Alpha (required for check-in)  B. Service Charlie (seasonal)  C. Service Bravo (seasonal)  D. Utilities, Green MarPat (seasonal)  E. Utilities, Tan MarPat (seasonal)  F. Safety Boots (If Issued)  G. Coveralls  H. P.T. Gear	Yes/No	
11	Does the Marine have his/her TAD orders?	Yes/No	
12	Has the Marine been informed that he/she must hand carry this checklist to the SNCOIC of Semi Refueler Operators Course?	Yes/No	

Company First Sergeant: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Company Commander: \_\_\_\_\_ Phone: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_