



UNITED STATES MARINE CORPS

MARINE CORPS DETACHMENT
 MOTOR TRANSPORT INSTRUCTION COMPANY
 686 MINNESOTA AVE
 FORT LEONARD WOOD, MISSOURI 65473-8963

SEMI REFUELER OPERATORS COURSE COMMAND SCREENING CHECKLIST

PURPOSE: To ensure Marines selected to attend the Semi Refueler Operators Course are fully qualified.

INFORMATION: MOS schools are not screening institutions. In order to prevent Marines from being turned away upon arrival, it is necessary that parent commands ensure their Marines satisfy enrollment prerequisites set forth in MCO 1200.17_, TM 11240-15/3_ and this checklist. A failure to satisfy any of the prerequisites on the checklist disqualifies a Marine from attending the course.

ACTION: One copy of the completed checklist will be attached with orders prior to TAD assignment. The checklist will be destroyed upon completion of TAD.

NAME: _____		RANK: _____	
EDIPI: _____		UNIT: _____	
PREREQUISITES		REMARKS	
1	Does the Marine have an MOS of 3531?	Yes/No	
2	Does the Marine have a valid OF-346 with MTRV or higher endorsement? (Shop Use Only License is NOT VALID).	Yes/No	
3	Does the Marine have Driver Improvement entered in MCTFS if age 25 and under?	Yes/No	
4	Does the Marine possess a valid state driver's license?	Yes/No	
5	Is the Marine on full duty?	Yes/No	
6	Is the Marine currently assigned to BCP? (All students will have a final weigh-in for pro and con marks or fitness report purpose IAW MCO 6110.3).	Yes/No	

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7	Does the Marine possess a valid Physical Examination for Motor Vehicle Operator's Medical Examiner's Certificate?	Yes/No	
8	Does the Marine have his/her SRB, Medical and Dental Records?	Yes/No	
9	Does the Marine possess a Government Charge Card or has he/she received Per Diem for meals and lodging?	Yes/No	
10	Does the Marine possess a current Hazardous Materials (Fuel) endorsement page on his/her OF-346?	Yes/No	
11	Does the Marine possess appropriate uniforms for the course? A. Service Alpha B. Service Charlie (seasonal) C. Service Bravo (seasonal) D. Utilities, Green MarPat (seasonal) E. Utilities, Tan MarPat (seasonal) F. Safety Boots (If Issued) G. Coveralls H. P.T. Gear	Yes/No	
12	Does the Marine have his/her TAD orders?	Yes/No	
13	Has the Marine been informed that he/she must hand carry this checklist to the SNCOIC of Semi Refueler Operators Course?	Yes/No	

Unit S-3 Chief _____

Phone _____

Signature: _____

Date _____

Company First Sergeant _____

Phone _____

Signature: _____

Date _____

Company Commander _____

Phone: _____

Signature: _____

Date: _____

Current as of 20130919