



UNITED STATES MARINE CORPS
HEADQUARTERS BATTALION
TRAINING AND EDUCATION COMMAND
2006 HAWKINS AVENUE
QUANTICO, VIRGINIA 22134

1500
B 07-3
SEP 01 2020

Battalion Order 1500.59B

From: Commanding Officer, Headquarters Battalion
To: Distribution List

Subj: MARINE CORPS MARTIAL ARTS PROGRAM ORDER

Ref: (a) MCO 1500.59 Marine Corps Martial Arts Program
(b) MCO 3500.27C Risk Management
(c) Martial Arts Center of Excellence (MACE) website
(d) MCRP 3-02B Marine Corps Martial Arts Program
(e) BnO 6100.14 Headquarters Battalion Physical Fitness Program
(f) Headquarters Battalion Commander's Training Guidance

Encl: (1) NAVMC 11749 Command Screening Checklist for MAI Course
(2) NAVMC 11750 Command Screening Checklist for MAIT Course
(3) NAVMC 11738 Marine Corps Martial Arts Mishap Report
(4) MAI/MAIT re-certification requirements
(5) NAVMC 11432 Instructor's Trainer's Course Record

1. Situation

a. Per references (a) through (f), Headquarters Battalion (HQ Bn) will establish a Marine Corps Martial Arts Program (MCMAP).

b. MCMAP is a course of study designed for Marines, by Marines and executed throughout their time in service. MCMAP addresses the full spectrum of the continuum of force on the battlefield and focuses on the development of mental, character and physical disciplines in every Marine.

(1) Mental Discipline. Development of the combat mindset and the study of the art of war through Professional Military Education (PME), Warrior Case Studies, and Martial Culture Studies.

(2) Character Discipline. The Marine Corps Core Values of honor, courage, and commitment are the cornerstones of character discipline. Tie-ins provide topics for Marines to engage their moral compass and display their ethical understanding.

(3) Physical Discipline. Development of fighting techniques and combat fitness through sustainment and integration training.

2. Mission. To publish guidelines and procedures for the conduct of MCMAP for HQ Bn Marines and Sailors in order to train, reinforce, and sustain Marines and Sailors skilled in combative arms, guided by a dedicated, well-disciplined warrior spirit.

3. Cancellation. BnO 1500.59A.

DISTRIBUTION STATEMENT A: Approved for public release; distribution is unlimited.

4. Execution

a. Commanders Intent. HQ Bn will provide balanced and challenging training that encompasses a synergy of mental, character, and physical discipline.

(1) Purpose. To provide proficient and capable Marines skilled in combative arms.

(2) Method. Provide balanced and challenging training.

(3) End state

(a) Maintain Marines skilled in combative arms guided by a dedicated, well-disciplined warrior spirit.

(b) Ensure the opportunity for MCMAP training is available to all Marines assigned to HQ Bn and MCMAP is being conducted per reference (a).

(c) Marines are confident in the employment of their martial arts techniques under any and all circumstances.

b. Concept of Operations

(1) Weekly Training. Martial Arts Instructor Trainers (MAIT) and Martial Arts Instructors (MAI) will conduct training within their respective companies for all Marines and Sailors as per their company commander's guidance. HQ Bn will not participate in block training courses commonly used to expedite belt achievement certifications. As defined in reference (a), block training is "any MCMAP training exceeding four (4) hours per day."

(2) Martial Arts Instructor Development. Continual development of additional instructors is essential to ensure the command has sufficient resources for MCMAP training. The HQ Bn MAIT will coordinate a bi-annual martial arts instructor course. The proposed training schedule will be submitted to the Martial Arts Center of Excellence (MACE) for review and approval no later than 30 days prior to the start of the course. Eligible Marines will complete and route the screening checklist found in enclosure (1), to the S-3, no later than two weeks prior to the start of the course. Per reference (a), MAITs will not exceed a 12:1 student instructor ratio.

(3) Martial Arts Instructor-Trainer Development. MAITs will continually assess the existing MAIs to determine their ability to attend the MAIT Course. Eligible Marines will complete and route the screening checklist found in enclosure (2) to the S-3, no later than one month prior to the start of the course.

(4) Sustainment and Integration

(a) Sustainment. Sustainment is the repetition of MCMAP techniques from previously tested belts in order to improve proficiency.

1. Sustainment also includes working techniques from the weak side for the purpose of increasing fighting potential from any direction.

2. Sustainment can be implemented via combat conditioning drills, body free sparring, and weapons free sparring and "bull in the ring"

exercises. Constant movement is paramount in emphasizing the active, vice static, nature of combat.

(b) Integration. Integration is the combining of MCMAP techniques into Military Occupational Skills (MOS) training.

1. Integration of the basic fighting load in MCMAP further reinforces the mental attention to today's hostile climate. Additionally, conducting training in various climate conditions (i.e. low light drills, uneven terrain, various obstacles, aquatic training) will help develop all Marines into well-rounded warriors.

2. Integration of MCMAP with any other desired training is limited only by the instructor's ability to incorporate real-world circumstances into realistic training. Well planned training with appropriate safety precautions is a key concept for unit success and Marine safety.

3. Integrating character and mental discipline through warrior case and culture studies with intense physical activity is a known effective method of communicating with Marines. Instructor participation is paramount in building and maintaining credibility with the unit's Marines.

(5) Safety. A majority of MCMAP training is conducted while Marines are tired and fatigued, and under intense rigorous schedules. Thus, the possibility of injury is significantly increased. The MAI/MAITs ability to safely conduct training under these conditions is critical for sustained MCMAP within the unit.

(a) The principles of Risk Management (RM), as listed in reference (b), are incorporated within every technique and drill in the MCMAP system. High intensity training is very effective and with proper precautions taken through RM, the risk of injury is mitigated.

(b) It is the responsibility of the MAI/MAITs to reinforce safety during all training events. MAI/MAITs are trained in the proper procedures related to individual safety, use of martial arts equipment, drill setup and execution, and appropriate responses to mishaps. All training mishaps will be reported and documented per enclosure (3).

(c) HQ Bn will maintain a risk assessment worksheet for all MCMAP related training, and will be updated each calendar year, signed by the operations officer.

(6) Belt Ranking Achievement System. Each belt encompasses critical aspects of three disciplines (mental, character, and physical) and appropriate level PME. Each belt level also requires increased responsibility.

(a) Tan belt through green belt syllabus focuses on individual techniques against armed and unarmed opponents. Moreover, the building blocks of character and mental disciplines are also in their early stages and thus must be accurately ingrained in each Marine.

(b) The brown and black belt syllabuses focus the Marines on engaging multiple armed and unarmed opponents. At these higher-level belts, the intent is to further sharpen the character and leadership of the Marines.

(7) Advancement. The opportunity for belt advancement will be provided under the following circumstances:

(a) At the conclusion of every belt level advancement training (up to and including the level of belt instructed during the training).

(b) As planned by the MAIs and MAITs.

(8) Recertification/Reduction

(a) Per reference (a), all MAIs must recertify three years after their previous certification date, and MAITs must recertify four years after their previous certification date to maintain their instructor qualification. Re-certification procedures can be found in enclosure (4).

(b) Marines represent the Marine Corps at all times and negative action that brings discredit to the Marine Corps is unacceptable. When it is determined by the Commanding Officer, that a Marine's actions have demonstrated poor judgment in any of the three disciplines (mental, character, and physical) or by recommendation from the commands MAI/MAITs, a Marine's MCMAP belt or instructor status can be reduced or revoked.

c. Tasks

(1) HQ Bn MAIT

(a) Serve as the Commanding Officer's subject matter expert for MCMAP and all MCMAP related training within HQ Bn.

(b) Serve as the MCMAP functional area manager for HQ Bn.

(c) Maintain MCMAP sustainment and advancement progress of all HQ Bn Marines and Sailors.

(d) Adhere to all advancement, training, and re-certification regulations in reference (a).

(e) Maintain HQ Bn MCMAP equipment, to include conducting a quarterly gear inventory and coordinate the use of the gear battalion wide.

(f) Track the progress and instructor sustainment requirements of all HQ Bn MAI/MAITs.

(g) Conduct a minimum of (2) Martial Arts Instructor Course for HQ Bn every calendar year.

(h) Ensure mishap reports are submitted to the S-3 Operations Officer and Operations Chief within 24 hours of an incident occurring.

(i) Recommend to the Commanding Officer revocation of martial arts belt rank or instructor credentials for conduct infractions or unacceptable behavior.

(2) S-3

(a) Provide administrative and training support for MCMAP training within HQ Bn as needed.

(b) Maintain a current qualification roster of all MAIs and MAITs within HQ Bn who are approved to sign out MCMAP training gear.

(c) Inform all company training representatives of HQ Bn MCMAP events, to include advancement training and schedules.

(d) Compile MCMAP training statistics and provide periodic briefs to the Commanding Officer.

(e) Monitor and record the completion of MCMAP belt advancements no later than ten working days after receipt of completed NAVMC 11432. Approve and certify scoresheets of completed MCMAP training through Marine Corps Training Information Management System (MCTIMS).

(f) NAVMC 11432 training records will be maintained in the S-3 for a period of three (3) years.

(g) Validate the qualifications of MAIs nominated to attend MAIT courses no later than one month prior to the start of the course.

(3) Supply

(a) Provide belts upon advancement though the belt ranking achievement system maintaining a minimum number of 30 belts per color on hand.

(b) Maintain a minimum of one complete MCMAP kit to ensure Marines have the necessary equipment to train. The MCMAP equipment will be located in a secured location in vicinity of the HQ Bn area.

(4) S-4. Provide logistical support for Battalion run MAI courses as needed.

(5) Company Commanders

(a) Provide administrative support to MCMAP training events as directed.

(b) Maintain a minimum ratio of one MAI for every 50 Marines and one MAIT for every 500 Marines within the company.

(c) Appoint an MAI/T in writing, to track and monitor all MCMAP training within your respective company. A copy of the appointment letter will be maintained by the S-3 and the Bn MAIT.

(d) Submit MCMAP training documentation and quarterly training plans to the S-3. Ensure accountability, attendance, and tracking of all MCMAP participation.

(e) Initiate for Commanding Officer adjudication for appropriate judicial and/or administrative action for any incident of abuse using physical techniques or combative conditioning drills, or abuse/neglect on part of the instructor or trainee during training.

(f) Recommend to the Commanding Officer revocation of martial arts belt rank or instructor credentials for conduct infractions or unacceptable behavior.

(6) MAITs

(a) Responsible to their company commander on the current status, plans, and development of MCMAP within the company.

(b) Adhere to all advancement, training, and re-certification regulations in reference (a).

(c) Maintain the standards of an MAIT per reference (a).

(d) Provide Marines with logbooks, found in reference (c).

(e) Upon completion of training, submit the course record (NAVMC 11432) to the company training section.

(f) Keep an accurate log of all hours/classes taught in order to stay current on instructor trainer requirements.

(g) Screen Marines for belt advancement and participation in advancement training.

(h) Ensure mishap reports are submitted to the Bn MAIT within 24 hours of an incident.

(7) MAIs

(a) Responsible to their company commander on the current status, plans, and development of MCMAP within the company.

(b) Adhere to all advancement, training, and re-certification regulations in reference (a).

(c) Maintain the standards of an MAI found in reference (a).

(d) Provide Marines with logbooks, found in reference (c).

(e) Upon completion of training, submit the course record found in enclosure (5) to the company training section.

(f) Keep an accurate logbook of all hours/classes taught in order to stay current on instructor requirements.

(g) Screen Marines for belt advancement and participation in advancement training.

(h) Ensure mishap reports are submitted to the Bn MAIT within 24 hours of an incident.

d. Coordinating Instructions

(1) Marines/Sailors conducting MCMAP training will be provided a logbook by an MAI/MAIT prior to MCMAP training.

(2) All Marines/Sailors, including instructors, will maintain a detailed training logbook, which will serve as a record of training time and material covered. The logbooks will allow the Marines/Sailors to train under

multiple instructors and document their training status for the purpose of advancement.

5. Administration and Logistics

a. Casualty Evacuation Plan

(1) Urgent Priority call base EMS at 703-784-1324 or 703-784-2686.

(2) Routine, escort Marine or Sailor to Naval Health Clinic Quantico.

b. MCMAP equipment

(1) All MCMAP equipment will be located in a secured location in vicinity of the HQ Bn area. Contact the Bn MAIT to coordinate use of training gear.

(2) MCMAP gear will be cleaned before turning into the Bn MAIT.

(3) A quarterly inventory will be conducted by the Bn MAIT.

6. Signal. This Order is effective from the date signed.



E. J. DANIELSON

DISTRIBUTION: A

MARTIAL ARTS INSTRUCTOR COURSE (MAIC) COMMAND SCREENING CHECKLIST

NAME:		Rank:
UNIT:		
PREREQUISITES		COMMENTS
1. Appropriate Grade, Cpl or above.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. Appropriate Belt level: Gray Belt or above level _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Minimum 1 year obligated service upon completion of MAI course. EAS: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Successful completion of appropriate grade level PME. Program: _____ Date Completed: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5. Are there any existing family or financial hardships that would preclude this individual from attending the course?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6. Possesses appropriate uniform and equipment for the course. Gear list is on www.tecom.usmc.mil/MACE/ web site.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7. Physically capable of participation in a progressive physical readiness program. First class PFT/CFT within the past 30 days. Certified by: _____ Date/Score of Last PFT: _____ Date/Score of Last CFT: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
8. Meets height/weight standards per MCO 6100.13 w/CH 1 Date of Weigh-In: _____ Ht: _____ Wt: _____ BF% (if applicable): : _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9. Full duty status: Shoulder injury free in previous 2 years, concussion free w/in the past 6 months and free of contagious diseases or dermatological conditions. Date of Physical: _____ Medical Provider Name: _____ Medical Provider Billet: _____ Medical Provider Signature: _____ Note: Must be signed by a medical officer, civilian health provider, nurse practitioner, or IDC.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10. Current Periodic Health Assessment (PHA) Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	

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ADDITIONAL COMMENTS:

Commanding Officer Certification: I certify that the above named Marine meets all of the prerequisites for attendance at the MAIC. I further certify that this Marine possesses the sound maturity, character and judgment necessary to be a MAI.

SIGNATURE OF COMMANDING OFFICER	PHONE NUMBER	DATE
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MARTIAL ARTS INSTRUCTOR TRAINER COURSE (MAITC) COMMAND SCREENING CHECKLIST

NAME:		Rank:
UNIT:		
PREREQUISITES		COMMENTS
1. Appropriate Grade, Sgt or above.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
2. Appropriate Belt level: Green Belt (MAI) or above level _____ Instructor Certification Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
3. Minimum 1 year obligated service upon completion of MAIT course. EAS: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
4. Successful completion of appropriate grade level PME. Program: _____ Date Completed: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
5. Are there any existing family or financial hardships that would preclude this individual from attending the course?	<input type="checkbox"/> Yes <input type="checkbox"/> No	
6. Possesses appropriate uniform and equipment for the course. Gear list is on www.tecom.usmc.mil/MACE/ web site.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
7. Physically capable of participation in a progressive physical readiness program. 225 PFT/1st Class CFT within the past 30 days. Certified by: _____ Date/Score of Last PFT: _____ Date/Score of Last CFT: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
8. Meets height/weight standards per MCO 6100.13 w/CH 1 Date of Weigh-In: _____ Ht: _____ Wt: _____ BF% (if applicable): _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
9. Full duty status: Shoulder injury free in previous 2 years, concussion free w/in the past 6 months and free of contagious diseases or dermatological conditions.. Date of Physical: _____ Medical Provider Name: _____ Medical Provider Billet: _____ Medical Provider Signature: _____ Note: Must be signed by a medical officer, civilian health provider, nurse practitioner, or IDC.	<input type="checkbox"/> Yes <input type="checkbox"/> No	
10. Current Periodic Health Assessment (PHA) Date: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	
11. MarineNet Operational Risk Management Refresher Course (DIS101B) complete. Date completed course: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No	

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Enclosure (2)

ADDITIONAL COMMENTS:

Commanding Officer Certification: I certify that the above named Marine meets all of the prerequisites for attendance at the MAITC. I further certify that this Marine possesses the sound maturity, character and judgment necessary to be a MAIT.

SIGNATURE OF COMMANDING OFFICER	PHONE NUMBER	DATE

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Enclosure (2)

Report Control Symbol: EXEMPT

MARINE CORPS MARTIAL ARTS MISHAP REPORT					
COMMAND INFORMATION		DATE/TIME OF MISHAP:		MAI/T Supervising Training:	
Total Number of injuries/fatalities:		UNIT:		NAME:	
Rank:	MAI/T CERTIFICATION DATE:		CONTACT INFO:		
PERSONAL INFORMATION OF MARINE INVOLVED IN MISHAP					
RANK:	MOS	AGE	SEX	JOB TITLE:	CURRENT BELT LEVEL:
MISHAP INFORMATION			Base: <input type="checkbox"/> ON <input type="checkbox"/> OFF		
GENERAL AREA:					
SPECIFIC LOCATION:					
ENVIRONMENTAL CONDITIONS:					
GROUND CONDITIONS:					
GENERAL ACTIVITY:					
SPECIFIC ACTIVITY:					
TYPE OF INJURY:					
BODY PART:					
MISHAP CLASS (Ref MCO P5102.12B)			*Check all that Apply*		
A: 1. Fatality <input type="checkbox"/>		2. Permanent Total Disability <input type="checkbox"/>		3. Property damage of \$1,000,000 or more <input type="checkbox"/>	
B: 4. Permanent Partial Disability <input type="checkbox"/>		5. Hospitalization (3 or more personnel <input type="checkbox"/>		6. Property damage of \$2,000,000 to \$999,999 <input type="checkbox"/>	
C: 7. Lost time (How much)		8. Property damage of \$20K to \$199,999 <input type="checkbox"/>		9. No Lost Time <input type="checkbox"/>	
10. First Aid Case <input type="checkbox"/>		11. Property damage of \$200,000 to \$19,999 <input type="checkbox"/>			
12. Was a certified MAI/T supervising training at time of mishap? <input type="checkbox"/> Yes <input type="checkbox"/> No					
13. Was the injury sustained during Command approved MCMAP training? <input type="checkbox"/> Yes <input type="checkbox"/> No					
MCMAP CLASSIFICATION			*Check all that Apply*		
		1. TECHNIQUE TRAINING <input type="checkbox"/>		4. FREE SPARRING <input type="checkbox"/>	
		2. EDIP <input type="checkbox"/>		<input type="checkbox"/> STANDING <input type="checkbox"/> GROUND	
		3. SUSTAINMENT <input type="checkbox"/>		<input type="checkbox"/> PUGIL STICKS <input type="checkbox"/> WEAPONS	
COMBAT		1. MARTIAL ARTS DRILL (E.G. LZ DRILL) <input type="checkbox"/>		4. FIELD DRILL <input type="checkbox"/>	
CONDITIONING/DRILLS		2. MARTIAL ARTS PHYSICAL INTEGRATION TRAINING <input type="checkbox"/>			
		3. DEPLOYED DRILL <input type="checkbox"/>			
PROTECTIVE EQUIPMENT USED					
DESCRIPTION:					

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Enclosure (3)

LOST WORK DAYS		
Hospital Days:		
SIQ Days:		
Light Duty Days:		
SUMMARY INFORMATION		*Detailed Statement of What happened*
INJURY TRENDS/HAZARD REPORT: <input type="checkbox"/> Yes <input type="checkbox"/> No		
WESS Report # (If applicable):		
UNIT SAFETY REPRESENTATIVE		
RANK/NAME:		
PHONE NUMBER:		
SIGNATURE OF INSTRUCTOR / INSTRUCTOR TRAINER:		DATE
SIGNATURE OF UNIT SAFETY REPRESENTATIVE		DATE
DISTRIBUTION: (1) ORIGINAL TO UNIT SAFETY OFFICER	(2) INSTRUCTOR CONDUCTING TRAINING	(3) TECOM.MCMAP.SUPPORT@USMC.MIL (MACE, TRNGCMD)

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Enclosure (3)



UNITED STATES MARINE CORPS
MARTIAL ARTS CENTER OF EXCELLENCE
THE BASIC SCHOOL, TRAINING COMMAND
24191 GILBERT RD.
QUANTICO, VIRGINIA 22134-5019

IN REPLY REFER TO:

From: MAIT Full Name, (4th degree MAIT/XXXX)
To: Commanding Officer of Marine being recertified (MAIT/XXXX)
Subj: MAI/T RE-CERTIFICATION: CASE OF RANK/NAME BEING RE-CERTIFIED

Ref: (a) MCO 1500.59A
(b) NAVMC 3500.41B
(c) MCO 1200.17E

Encl: (1) Explain, Demonstrate, Imitate, Practice (EDIP) Grading Sheet
(2) Tie-In Performance Checklist
(3) Warrior Study Performance Checklist
(4) Written Evaluation
(5) Current Belt Level Performance Test
(6) Platform Instruction Checklist
(7) MAI/T training log (indicating 40 hrs/per year of instruction)

1. Per the reference, the enclosures are forwarded indicating that rank/name successfully re-certified as a MAI/T.

2. Results of the re-certification:

- EDIP: %
- Tie-in: %
- Warrior Study: %
- Written Evaluation: %
- Current Belt Level Performance Test: %
- Platform Instruction Checklist: %
- Date supervised a MAI course Program of Instruction (MAI POI) approved Free Sparring Event:
- Date supervised a MAI course Program of Instruction (MAI POI) approved Martial Arts Drill:
- Date participated in a MAI course Program of Instruction (MAI POI) approved Free Sparring Event:
- Date participated in a MAI course Program of Instruction (MAI POI) approved Martial Arts Drill:

3. Certifying MAIT's telephone number and email address:

MAIT's Name

ENCLOSURE (4)



UNITED STATES MARINE CORPS
MARTIAL ARTS CENTER OF EXCELLENCE
THE BASIC SCHOOL
24191 GILBERT AVE
QUANTICO, VIRGINIA 22134-5086

1500
C 474-MACE
Date

From: Commanding Officer, Unit
To: Director, Martial Arts Center of Excellence
Subj: MAIT RE-CERTIFICATION: BLACK BELT 2ND DEGREE MARTIAL ARTS INSTRUCTOR
TRAINER ICO RANK AND NAME

Ref: (a) MCO 1500.59
(b) NAVMC 3500.41
(c) MCO 1200.17B

1. Per the reference, MAI/T rank and name, successfully re-certified as a MAI/T at the belt rank of belt level and degree.

2. Per the reference (a), the SNM's current information follows indicating the MAIT fully meets the standards required of a MAI/MAIT.

- PFT Score/Date:
- CFT Score/Date:
- PME Complete:
- Enrolled in appropriate level PME:
- Meets the Appropriate Military Rank to wear current MCMAP Belt Rank:
- SNM upholds USMC Core Values:

3. Certifying MAIT's telephone number and email address:

- (XXX) XXX-XXXX
- MAIT.RECERT@USMC.MIL

COMMANDING OFFICER

Enclosure (4)

FOUO - Privacy Sensitive when filled in

ENCLOSURE (5)

ENCLOSURE (5)